



Pucketts Manor Community Association

Architectural Modification Request Form

(please print or type)

Name	
Address <i>in Community</i>	
Contact (phone/email)	

Please use this form for approval when you may be planning any architectural changes to your existing home or property. The form and any attachments enable the Architectural Control Committee (ACC) to serve you better by having a clear understanding of your proposed changes. Please remember that **ALL** modifications to the external structure and/or property must be submitted for written approval **prior to commencement of any work**. Approval by the ACC does not guarantee approval by the local authorities. It is your responsibility to contact the county and/or city to obtain any required permits and/ or inspections.

Below are samples of changes requiring approval:

- | | |
|--|--|
| <input type="checkbox"/> Addition to your Home | <input type="checkbox"/> Satellite Dish Installation |
| <input type="checkbox"/> Exterior Painting | <input type="checkbox"/> Landscaping Modifications |
| <input type="checkbox"/> Miscellaneous Fixtures | <input type="checkbox"/> New Decking |
| <input type="checkbox"/> Roof Replacement/Repairs | <input type="checkbox"/> Accessory Structures/Storage |
| <input type="checkbox"/> New Fencing | <input type="checkbox"/> Recreational/Playground Equipment |
| <input type="checkbox"/> Energy Conservation Equipment | <input type="checkbox"/> Water Conservation Equipment |

Describe the Proposed Changes in detail. Please provide a copy of your property survey or plat. On this site plan show dimensions, setbacks, landscaping, etc. If this is a submittal is for painting, please provide a sample of the colors to be used. Attach extra sheets if necessary.

I agree not to begin property improvement(s) until the Architectural Control Committee notifies me in writing of their approval. If any change is made that has not been approved, I understand that the Association has the right to ask me to remove the improvement from my property at my cost.

Homeowners Signature _____ **Date** _____

ACC use only:

Date Received: _____ **Approved** **Conditional Approval** **Not Approved**

Explanation: _____
